



INSTRUCTIONS TO ORIGINATE ACH AND DIRECT DEPOSIT WITH FEDCHOICE FEDERAL CREDIT UNION

FedChoice FCU's Routing & Transit Number is: **254074785**

When completing forms with your payroll office or any agency that issues payments, it is important to enter your complete account number along with the corresponding type. Complete information will avoid any delays in processing your deposit and ensure that your funds are deposited correctly. If you are using this form to set up automatic payments (i.e. mortgage, insurance, vehicle loan) by ACH, your complete account number is required to ensure payments post correctly from your account.

Your complete FedChoice account number is ten (10) digits even though your "base account number" may be less.

- The first three (3) numbers correspond to the type of account where the funds are to be deposited (*see below*).
- The next seven (7) digits are your "base account number".
- If your base account number is less than seven (7) digits, enter zeros in front of your base account number.

Examples:

- Your base account number is 4462, and you would like direct deposit to go into your Main Share Savings, the correct format for setting up ACH or direct deposit is 1000004462.
- Your base account number is 5009876, and you would like direct deposit to go into your Free Checking, the correct format for setting up ACH or direct deposit is 1155009876.

Main Share Savings Account	100 ___ - ___ - ___ - ___ - ___ - ___
Holiday Club	105 ___ - ___ - ___ - ___ - ___ - ___
Premium Checking	108 ___ - ___ - ___ - ___ - ___ - ___
Money Market	109 ___ - ___ - ___ - ___ - ___ - ___
Free Checking	115 ___ - ___ - ___ - ___ - ___ - ___
eChecking	116 ___ - ___ - ___ - ___ - ___ - ___

Once you have set up ACH or direct deposit you can have funds automatically transferred to pay your FedChoice loans each month. You can also have funds automatically deposited into one of your savings accounts each month to help you save!

Visit us at fedchoice.org, call our Financial Advisory Center at 301.699.6151 • 800.969.6151 or stop by a Financial Service Center for assistance.